

President Carol Grant called the regularly scheduled meeting of the West Des Moines Library Board of Trustees to order at 5:00 p.m.

Board	Carol Grant <i>President</i>	Ray Seidelman <i>Vice President</i>	Craig Long <i>Secretary</i>	Mary Brooks	Jean Fajen	Melissa L. Gillespie	Bryan F. Myers
Present	X	X	X		X	X	X

Staff	Darryl Eschete <i>Library Director</i>	Susan Greenwood <i>Administrative Secretary</i>
Present	X	X

Council	Renee Hardman <i>Council Liaison</i>	Greg Hudson <i>Council Liaison</i>
Present		X

APPROVAL OF AGENDA:

It was moved by Fajen, seconded by Gillespie, to approve the agenda as presented. Agenda was approved unanimously by voice vote.

PUBLIC FORUM: No public attendees.

APPROVAL OF MINUTES:

Greenwood noted that an error in item 4C was corrected, it was Grant who attended the Budget Workshop this year not Brooks.

It was moved by Seidelman, seconded by Long, to approve the February 21, 2023 minutes as previously amended. Minutes were approved unanimously by voice vote.

DIRECTOR'S REPORT:

A. Outreach Vehicle Project

Director Eschete informed the Board that the drawings and schematics have been reviewed by the Fleet Services Manager.

B. Summit on Civility

Director Eschete shared that he attended the Summit by the Taxpayers' Association of Central Iowa.

C. ILA Library Legislative Day

Director Eschete reported that he and Grant attended ILA Library Legislative Day and discussed library issues with policy makers.

D. Media Mention – Wall Street Journal

Director Eschete noted that the West Des Moines Public Library was mentioned in Wall Street Journal recently.

E. Accessibility Workgroup

Director Eschete informed the Board that a workgroup created by the Quality Team. They will be providing a status report to the Quality Team at their April meeting.

F. Friends Wine and Cheese Fundraiser

Director Eschete and Fajen shared information about the event taking place April 13 at the Raccoon River Nature Lodge.

G. Division Report – Head of Collection Services

Director Eschete shared the report provided by Ann Renken. The Board thanked Renken for her report.

H. Gift Trust Report

Director Eschete provided the updated report on funds available in the Gift Trust.

APPROVAL OF BILLS - *Action*:

It was moved by Long, seconded by Fajen and approved unanimously by voice vote to approve the March 21, 2023 bill list as presented.

BUDGET REVIEW:

Director Eschete shared the monthly budget report.

ASSIGNMENT REPORTS:

Friends:

Fajen reported that she attended the last meeting. The Friends are working to create a five-year trend report on donations. The March 28 Author Event is Denise Williams, a local romance author. Ed O'Neal brought up BoardSource as a possible resource for the organization.

Personnel/Nominating:

Grant shared that the committee met and they have a proposed slate of nominees. Grant shared that she'll be leaving the Board after her president term is up due to family medical issues. She suggested that the newest member will be the liaison to the Friends as has historically been the Board's practice. Grant also shared that the Board members serving on the Operations Committee will shuffle. Grant noted that the Director review process will begin in March.

Operations:

The Operations Committee will meet Friday, March 24 and Friends representative Andrea Solomon will also attend.

City Council Liaison:

Hudson reported he will be the primary liaison going forward and expressed enthusiasm for coming to the meetings and being involved.

OTHER BUSINESS:

Director Eschete shared that he would update the link to all-city read files for Board members interested in listening to the book. The group discussed recommended training for Library Board members and Director Eschete stated he would also send the State Library's IA Learns link.

It was moved by Seidelman, seconded by Fajen and approved unanimously by voice vote to adjourn the meeting at 5:50p.m.

Respectfully submitted,

Attest,

Craig Long, Secretary

Susan Greenwood, Library Administrative Secretary