



## Acceptable Formats for Donation (October 2014)

- All Donated Materials Must Be in Good Condition or Working Order
  - The Library Reserves the Right to Reject Any Donation

### 1. Paper and print

- a. Books, hardbound or paperback (no encyclopedias or textbooks)
- b. Magazines in good condition (except for *National Geographic*)

### 2. Audio

- a. Compact discs (CDs) in playing condition
- b. Vinyl records in playing condition

### 3. Video

- a. Digital Videodiscs (DVDs) in playing condition

**Reminder:** Donations per day are limited. Donations must fit in two standard paper grocery bags (12"x7"x17") or two boxes of the sort in which reams of paper are purchased (11"x18"x7.5").